

Transport, Climate and Communities Policy and Scrutiny Work Programme November 2023

(to be updated following each Panel meeting)

The Panel will consider issues of significant public concern, areas of poor performance and areas where Members think the Council could provide better value for money. This is a “live” document and is subject to change as priorities or circumstances change.

Section One – ongoing & scheduled panel working groups.

Topic	Reason for scrutiny	Method of scrutiny and reporting process	Timeline	Progress	Contact
Waste	To engage with the development and delivery of waste policies and services	Steering Group – Regular meetings to be arranged	SG met on 20/11/23		Gemma Dando
Community Safety	To engage with the promotion and delivery of Community Safety policies, services and related projects and services in NS	Steering Group – Regular meetings to be arranged	SG met on 08/11/23		Howard Potheary
Highways and Transport	To engage with the development and delivery of Highways and Transport policies and services	Steering Group – Regular meetings to be arranged	SG met on 12/10/23		Bella Fortune
Support Services Procurement	Scrutiny through 2-year transition to the new arrangements	Steering Group SG to meet bi-monthly aligned with informal exec officer updates with wider member engagement in advance of milestone decisions.	All Cllr briefing 03/09/23 First SG to meet on 15/12/23		Simone Woolley
Leisure strategy	To keep review and inform the direction of travel for the leisure provision business cases, especially Backwell/Nailsea.	Informal working group	TBA		Karlie Philips
Weed Management	To review NSC weed management policy and practice together with alternative approaches; and engaging with local stakeholders with the aim of contributing to shaping future policy in this area	Inquiry Day	February 2024		

Section Two – briefings, workshops, and informal panel meetings. Outcomes may, with Chairman’s agreement, generate panel agenda items (for inclusion in S4 below) or, with panel agreement, be escalated to S1 above:

Topic	Reason for scrutiny	Date	Outcome	Contact
BSIP capital delivery	Update on the capital programme	26/07/23		Bella Fortune
Anti-Social Behaviour Plan	Update on the new plan with particular reference to new guidance on littering and fly-tipping (new Govt Guidance)	28/07/23	Further updates on the Plan to be arranged	Howard Pothecary
Waste Contract	For Panel feedback: announcement of food waste treatment facility contract award and details of upcoming commissioning / procurement of new garden waste and residual top-up treatment facility contractors	01/08/23	Further update to be arranged for 20/11/23	Gemma Dando
Moving Traffic Violations	For panel engagement on proposal to Sept Executive on adopting Moving Traffic Enforcement Powers	08/08/23	Panel broadly supportive: received assurance on staged implementation of enforcement and that each proposed enforcement scheme would only be in place until acceptable compliance reached	Darren Coffin-Smith
EV Fund Commissioning Plan	Panel feedback on commissioning plan for the delivery of electric vehicle charging infrastructure in NS	04/09/23	Panel broadly supportive: received assurance on the sufficiency of Council control over standards compliance; ensuring siting in rural/economically deprived areas; and grid capacity	Christian Fletcher
Support Services Contract	To feedback on Support Services 2025 Commissioning Intentions prior to report to Council on 19 th September	07/09/23	Members provided feedback	Amy Webb/Stuart Anstead
Biodiversity Net Gain	For Members engagement on draft Biodiversity and Trees SPD prior to public consultation	13/09/23	Members provided feedback. Panel to be updated following the consultation period.	Esther Coffin-Smith/John Flannigan

Housing Infrastructure Fund	To update and hear feedback from Members on: Banwell Bypass (BB) Project Dashboard and programme; BB Landowners RAG map and Land acquisition: Winterstoke Hundred Academy Expansion Project Dashboard	27/09/23	Next meeting on 30/10/23	Sam Byers, Alex Fear, Katie Park, Shannon Rickards
Support Services Strategy update	For feedback on: Customer Service Strategy action plan implementation; Digital First, telephone first and website usability; and customer access/touchdowns and Council hubs	03/10/23	Panel provided feedback and agreed a follow-up meeting to be arranged to address digital exclusion issues	Simone Wooley
Capital Programme Risk Management	To update Members on Capital Programme risk management	05/10/23	Members provided feedback	Amy Webb
Leisure Contract extension	To engage with members on proposed Legacy Leisure contract extension ahead of Council decision	12/10/23	Members provided feedback – broadly supportive of proposal	Karlie Philips
Waste Contract Briefing	To consider: Garden Waste charges, response from Government on simpler recycling and update on Quatro trial	20/11/23		
Library Transformation Proposals	Proposed joint scrutiny engagement with CYPS	Jan 2024		
Budget Scrutiny	TCC All Councillor budget scrutiny session	Dec 2024		
Flood risk Strategy	Proposed briefing on DEFRA national pilot project	TBA		
Metrowest	Portishead Rail line – proposed briefing late December or 4/5 January ahead of January report to full Council	TBA		

Section Three - agenda reports to the Panel meetings as agreed by the Chairman. This section provides for the forward planning of agendas and a record of panel meeting activity.

TCC 20 July 2023

Report Title	Purpose of Report	Outcome (actions)	Contact
Work Plan	To discuss TCC role and remit; and agree in outline the work plan of the Panel going forward	Plan to be further worked up in the light of discussions	Leo Taylor
Update on WESTlink bus service	To provide update on the introduction of the WESTlink Service following 3-month review	Members provided feedback and keep under review	Carl Nicholson/ Louis Mertens
MTFP/Budget Monitoring and Panel engagement	To summarise the Council's proposed timeline and process to ensure delivery of the medium-term financial plan (MTFP) for 2024-2028 and draft revenue budget for the 2024/25 financial year, providing an opportunity for the Panel to feedback on how the communication and engagement aspects of the plan should be delivered and how the MTFP process should be aligned with the Policy and Scrutiny Function	Members fed back on the discussion points proposed in the report	Melanie Watts
Climate Action Plan	To provide update on progress against actions of the Climate Emergency Strategy and Action Plan	Members fed back on progress and re-endorsed support for the net zero carbon by 2030 commitment through the actions set out	Victoria Barvenova

TCC 30 November 2023

Report Title	Purpose of Report	Outcome (actions)	Contact
Rights of Way Improvement Plan	To consider progress made on the Rights of Way Improvement Plan with recommendation that progress be reviewed annually thereafter		Esther Coffin-Smith
Green Infrastructure Strategy	To review progress made on the Green Infrastructure Strategy Action plan and to review progress annually thereafter		Esther Coffin-Smith

Capital Programme management (timing of projects) and MTFP	To set out progress update on the actions of the Projects and Property team regarding delivery of the ten-year SAMP programme		Alex Fear/ Jenny Ford
A38 Major Roads Network (MRN) Progress update	To update the Panel on progress		Jason Reading

TCC 29 February 2024

Report Title	Purpose of Report	Outcome (actions)	Contact
DRIVE initiative (Domestic Abuse perpetrator programme)	Update Members on delivery phase of the project (review impact etc)		

Section Five - Recommendations - Response from Executive Member

Area for investigation/ Recommendations	When were the recommendations to the Executive agreed?	Expect answer by (first panel meeting after recommendations were submitted)

Section Six - Progress and follow-up on implementing Panel recommendations

Panel Recommendation	Date of response	Actions – implementation progress